FORM 4

## UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b)

## STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

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Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

Name and Address of Reporting Person*     Douglas Jeffrey.						2. Issuer Name and Ticker or Trading Symbol POTBELLY CORP [ PBPB ]									k all application	,		on(s) to Issu 10% Ov Other (s	vner
(Last) (First) (Middle) 111 N. CANAL STREET, SUITE 850					3. Date of Earliest Transaction (Month/Day/Year) 09/18/2020									X	below)			below)	`
(Street) CHICAGO IL 60606  (City) (State) (Zip)					4. If Amendment, Date of Original Filed (Month/Day/Year)									6. Ind Line)	′				
Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned																			
Date					Date (Month/Day/Year)			emed ion Date, /Day/Year)	3. Transa Code (		4. Securities Acquired (A) Disposed Of (D) (Instr. 3, 4 5)			4 and Securitie Beneficia Owned F		s lly ollowing	6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)		7. Nature of Indirect Beneficial Ownership
										v	Amount	(A) or (D)	r Pr	rice	Reported Transacti (Instr. 3 a	on(s)			(Instr. 4)
Common Stock 09/1					8/2020	/2020			М		11,878	3 A		(1)	130	,382	382		
Common Stock 09/2					1/2020				S		219(2)	D	\$	\$4.05	130	),163		D	
Common Stock 09/21					1/2020				S		3,512(2	2) D	\$	\$4.01	126	,651		D	
		Т									osed of, onvertib				Owned				
1. Title of Derivative Security (Instr. 3)	2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deeme Execution if any (Month/Da	Date,	4. Transaction Code (Instr 8)		n of		6. Date E Expiration (Month/I	n Dat		7. Title and Amo of Securities Underlying Derivative Secur (Instr. 3 and 4)		urity	8. Price of Derivative Security (Instr. 5)	9. Number derivative Securities Beneficia Owned Following Reported Transacti (Instr. 4)	e O s Fally D o g (i	10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	11. Nature of Indirect Beneficial Ownership (Instr. 4)
					Code	v	(A)	(D)	Date Exercisa		Expiration Date	Title	or Nur of	mber ares					
Performance Stock Units	(1)	09/18/2020			M			11,878			05/15/2025	Common Stock	11,	,878	(1)	35,63	3	D	

## **Explanation of Responses:**

- 1. Each performance stock unit represented a contingent right to receive one share of Potbelly Corporation common stock upon the Potbelly Corporation common stock achieving a specified market price target.
- 2. Represents shares automatically sold pursuant to an irrevocable sell to cover election to satisfy tax withholding obligations in connection with the vesting of 11,878 shares of performance stock units from a June

24, 2020 grant of 47,511 shares of performance stock units.

By: Xuehui Cassie Zhang For: Jeffrey Douglas

09/22/2020

\*\* Signature of Reporting Person

Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- $^{\star}$  If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.