SEC Form 4
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Instruction 1(b)

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## FORM 4

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549 STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

OMB APPROVAL

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Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

1. Name and Address of Reporting Person* Douglas Jeffrey				ssuer Name <b>and</b> Ticl					5. Relationship of Reporting Person(s) to Issuer (Check all applicable)					
(Last) 111 N CANAL SUITE 850	(First)	(Middle)		3. Date of Earliest Transaction (Month/Day/Year) 12/09/2020						Director Officer (give title below) SVP, Chief Inf	below	(specify )		
			4. li	Amendment, Date o	of Origin	al File	d (Month/Day/	6. In Line	<ol> <li>Individual or Joint/Group Filing (Check Applicable ine)</li> </ol>					
(Street) CHICAGO	IL	60606								Form filed by One Form filed by Mor Person				
(City)	(State)	(Zip)												
Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned														
Date			2. Transaction Date (Month/Day/Year)							5. Amount of Securities Beneficially Owned Following Reported Transaction(s) (Instr. 3 and 4)	6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	7. Nature of Indirect Beneficial Ownership (Instr. 4)		

## Common Stock 12/18/2020 s 3,840<sup>(2)</sup> D \$4.8615<sup>(2)</sup> 127,660 D Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities) 1 Title of 12 meterically Owned (e.g., puts, calls, warrants, options, convertible securities)

Μ

11,878

1. Title of Derivative Security (Instr. 3)		2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deemed Execution Date, if any (Month/Day/Year)	4. Transaction Code (Instr. 8)		5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5)		6. Date Exercisable and Expiration Date (Month/Day/Year)		7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4)		8. Price of Derivative Security (Instr. 5)	9. Number of derivative Securities Beneficially Owned Following Reported Transaction(s) (Instr. 4)	10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	11. Nature of Indirect Beneficial Ownership (Instr. 4)	
					Code	v	(A)	(D)	Date Exercisable	Expiration Date	Title	Amount or Number of Shares					
	Performance Stock Units	(1)	12/09/2020		М			11,878	(1)	05/15/2025	Common Stock	11,878	(1)	23,755	D		

## **Explanation of Responses:**

Common Stock

1. Each performance stock unit represented a contingent right to receive one share of Potbelly Corporation common stock upon the Potbelly Corporation common stock achieving a specified market price target. 2. Represents shares automatically sold pursuant to an irrevocable sell to cover election to satisfy tax withholding obligations in connection with the vesting of 11,878 shares of performance stock units from a June 24, 2020 grant of 47,511 shares of performance stock units. The shares were sold at a range of between \$4.86 and \$4.9019 per share. The price represents the weighted average sale price for the reported transaction and has been rounded to the nearest cent.

## **Remarks:**

<u>/s/ Jeffrey Douglas</u>

\*\* Signature of Reporting Person Date

(1)

Α

131,500

01/04/2021

D

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

 $\ast$  If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

\*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

12/09/2020

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.